

## TERMS OF REFERENCE (TOR)

### CONSULTANCY SERVICES TO DEVELOP AND DELIVER CAPACITY BUILDING MODULES ON GOVERNANCE AND ACCOUNTABILITY FOR WATER (AfW)

#### **1.0. Introduction**

The Partnership for African Social and Governance Research (PASGR) is an independent, non-partisan pan-African, not-for-profit organization established in 2011 and located in Nairobi, Kenya. Currently engaged in more than 26 African countries, PASGR works to enhance research excellence in governance and public policy that contributes to the overall wellbeing of women and men.

PASGR is currently implementing an Accountability for Water (AfW) Research and Action Programme in three African countries namely Kenya, Tanzania and Ethiopia. The AfW Research and Action programme is a collaborative initiative that seeks to strengthen accountability and promote good governance in the Water Sanitation and Hygiene (WASH) sector. Led by PASGR, the AfW consortium comprises Water Witness International (UK), Kenya Water and Sanitation Civil Society Network (KEWASNET), Shahidi wa Maji in Tanzania and Water Witness in Ethiopia. The programme adopted an innovative approach of action research, outreach and policy uptake to build long-term impact towards improving service delivery in the water service sector. The programme aims at strengthening knowledge, policy and practice for accountability in the WASH sector to improve governance and service delivery to accelerate the achievement of SDG 6 “Sustainable water and sanitation for all”.

PASGR recognizes the importance of strengthening capacities of stakeholders and Civil Society Organizations (CSOs) working in the WASH sector to equip them with knowledge and skills on water governance and accountability. This is to ensure that CSOs and other stakeholders have the right tools to strengthen accountability and are meaningfully engaging with duty bearers and service providers for improved water service delivery. To achieve this, we are seeking for a qualified consultant to develop and deliver comprehensive capacity building modules on water governance and accountability through webinars to select groups of WASH sector stakeholders. The webinars will be hosted in the existing PASGR online platform.

#### **2.0. Objective**

The primary objective of this consultancy work is to develop capacity building modules in Water Governance and Accountability to help WASH sector actors to:

- a. Understand water governance and accountability principles: Equip participants with knowledge on the fundamental principles of water governance including accountability for rights to access to safe drinking water and proper sanitation.
- b. Familiarize participants with relevant national, regional and international laws, policies and guidelines related to WASH sector, bearing in mind that the programme is being implemented in Kenya, Ethiopia and Tanzania.
- c. Understand accountability mechanisms and approaches to be employed by WASH sector actors and communities to demand for better WASH services.

- d. Facilitate community accountability: Equip participants with knowledge and skills to deliver water governance and accountability programs at the community level.

### **3.0. Scope of work**

The modules for capacity building sessions should provide extensive water governance and accountability learning content for stakeholders working in WASH sector. These modules will be delivered in five (5) sessions through 2-hours webinars. The service consultant will work in close collaboration with PASGR to effectively deliver against the requirements below. The scope of this work includes but is not limited to the following activities:

- a) Review Accountability for Water (AfW) phase I report and identify thematic areas for consideration in the development of the modules.
- b) Develop Accountability for Water modules comprising of learning objectives, lessons, duration, teaching points, methodology and references. The learning content should be convertible into e-learning to meet the following technical requirements:
  - Audios and videos lectures
  - Scenarios for simulation
  - Interactive/experiential options
  - Downloads
  - Case studies

### **4.0. Duration of assignment**

- The assignment is expected to be completed within 2 months after signing the contract.

### **5.0 Minimum qualifications**

The consultant or team selected to conduct this assignment should possess the following qualifications:

- a. Must have at least a master's degree in water resources management, Water Engineering, Water Economics, Water Governance or other related fields.
- b. Two years' experience in modules development, designing and delivering Advocacy, Governance and Accountability training programmes.

### **6.0. Application Procedure**

Interested consultants are invited to submit their technical and financial proposals in English via the email address [recruitment@pasgr.org](mailto:recruitment@pasgr.org) and copy [research@pasgr.org](mailto:research@pasgr.org).

#### **Technical proposals shall include:**

- a. Individual Profile or Company Profile.
- b. Certificate of incorporation of the company.

- c. Number of years the individual/company has been carrying out curricula development, designing and delivering training in the specified area (attach evidence).
- d. Proposed team members, their qualifications and their corresponding level of expertise (CVs) citing relevant experience in conducting similar activities. CV should not be more than 5 pages.
- e. Detailed understanding of the terms of reference.
- f. A detailed work plan and timelines.
- g. Verifiable proof of previous engagements in similar assignments (Attach previous work samples).
- h. Proven experience and expertise in Advocacy, Governance and Accountability sector.

### **Financial Proposal**

- A budget breakdown for proposed costs inclusive of taxes.

### **9.0. Evaluation Criteria**

Proposals will be evaluated based on the following criteria:

- a. Relevant experience and qualifications.
- b. Clarity and comprehensiveness of the project plan.
- c. Cost-effectiveness of the proposed budget.
- d. References and past performance.

The closing date for this tender is **Monday 26th August at 5:00pm EAT**

The shortlisted candidate will be invited to make presentations for the final selection and may be invited to submit modifications where necessary.

### **10.0 Contact Information**

For inquiries, kindly send an email to [research@pasgr.org](mailto:research@pasgr.org)